



OFFICE OF THE MAYOR  
CITY OF HOUSTON  
TEXAS

MAR 13 1978

MAR 13 1978

JIM McCONN  
MAYOR

March 3, 1978

Congresswoman Barbara Jordan  
1534 Longworth House Office Building  
Washington, D. C. 20515

Dear Congresswoman Jordan:

The City of Houston and the Houston Independent School District are joining together in an exciting project that we know will be of benefit to our young people as well as the community as a whole; the creation of a Magnet School for Criminal Justice. To make it successful, we solicit your endorsement and support.

The most obvious advantage of the school would be the potential candidates for the Houston Police Academy but the curriculum will be broadened to offer students a clear understanding of the entire spectrum of the criminal justice field. Other distinct advantages to providing such a school are crime prevention, improvement of the public perception of those involved in law enforcement, and a good basic background for further studies in the field.

Houston magnet schools are exceedingly successful. Test scores are better overall and the percentage of young people who continue in the chosen field is very high. We have had good public response to the concept and Dr. Beto and the Criminal Justice Department of Sam Houston University stand ready to assist us. We have done sufficient research to be certain that the school is needed and will be highly successful.

We ask for your help in two areas; public endorsement of the project and help to secure a grant for L.E.A.A. Discretionary funds for the physical facility. We estimate that between 3.5 million and 4.5 million dollars will be needed. We are presently researching potential sources of funds but L.E.A.A. seems to be our main hope.

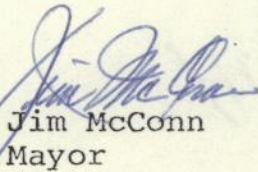


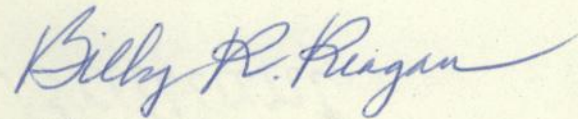
Would you be so kind as to join with Houston in this endeavor by helping to lay groundwork with L.E.A.A.? We will notify you of the appropriate time for your public endorsement as we plan to hold a meeting with community leaders and the media.

Attached is information concerning the School and Mrs. Florence Neumeyer, Executive Assistant to the Mayor and Liaison to HISD, is coordinating the project. She would be pleased to work with your office and assist you in any way.

We look forward to hearing from you as your help and advice is always welcome.

Sincerely,

  
Jim McConn  
Mayor

  
Billy Reagan  
General Superintendent HISD

JMc/FN/vr



LEAA - Diane French

only building is renovation of jails



500,000 for jail renovation





OFFICE OF THE MAYOR  
CITY OF HOUSTON  
TEXAS

JIM McCONN  
MAYOR

GENERAL INFORMATION CONCERNING PROPOSED CRIMINAL JUSTICE MAGNET SCHOOL

Placement: Most likely location being considered is on 11th Street between Ella Boulevard and Shepherd Drive at the site adjacent to the soon to be constructed High School for Visual and Performing Arts. This location is preferable because it is near Anglo, Black and Mexican-American communities.

Costs: The estimate to house this program is approximately \$3.5 to \$4.5 million dollars and will require the sharing of some common facilities such as cafeteria, library, etc., with the High School for the Performing and Visual Arts if built on the 11th Street site. We do understand that those facilities built with L.E.A.A. funds cannot be used for any purpose other than Criminal Justice.

Racial Ratio: requirements would be same as HISD student population which is approximately 40% Anglo, 40% Black and 20% Mexican-America.

Enrollment: Minimum 600; Maximum 800.

Students Outside HISD: Under the area vocational concept, students may attend on a space available arrangement. The magnet school also has provisions for out-of-district students to attend specialized programs.



Test Scores (basic skills) of students involved in specialized programs or schools are higher as those students are screened to fit the physical and/or academic requirements to meet the occupation for which they are being trained. Example: Health Occupations and Performing and Visual Arts.

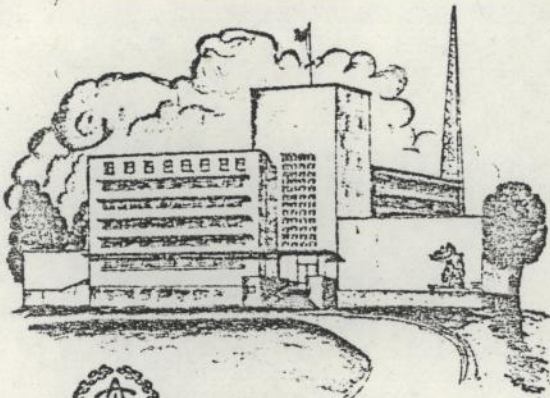
Percentage of Students at our presently operating magnet schools who, after graduation, continue in that field in some form: Health Occupations of 303 graduates; 17% are working in Health Occupations after graduation; 72% are continuing education in Health Occupations; 4% are continuing education for a college degree (academic).

T.E.A. - HISD has applied for a grant to implement the pilot program which can begin in September 1978 on temporary campuses. (See attached).

Statistics from H.P.D. - Please refer to the attached letter dated January 23, 1978 from Chief Caldwell

Sam Houston University - in Huntsville, Texas the Criminal Justice Department is eager to help us with the project.





HARRY CALDWELL  
CHIEF OF POLICE

*CITY of HOUSTON*

FRED HOFHEINZ, MAYOR

# POLICE DEPARTMENT

61 RIESNER STREET  
HOUSTON, TEXAS 77002

TELEPHONE (713) 222-3011 • RADIO KKD 490 • TELETYPE 1 713 571 1012

January 23, 1978

B.L. McLendon  
Deputy Superintendent  
Houston Independent School District  
3830 Richmond  
Houston, Texas 77027

Dear Mr. McLendon:

As per your request, please find the following statistics regarding the Houston Police Department's manpower shortages:

- (1) Beginning January 3, 1977, the manpower strength of the Houston Police Department was 2720 classified personnel. We were policing approximately 507 square miles.
- (2) As of January 1, 1978, our classified strength is 2875 and we are policing 534 square miles.
- (3) Our officer ratio was 1.9 officers to 1000 population January 3, 1977. Due to increases in population caused by move-ins, annexations and attrition, our officer ratio is currently 1.7 to 1000. As you can see, we are doing a great job of going backwards.
- (4) We are concurrently designing a new police academy hopefully to be completed by January of 1980.
- (5) Once completed, this new facility will accommodate seven (7) classes per year with seventy cadets per class of 490 new faces per year.
- (6) Presently, we are interviewing 1200 to 1400 applicants to secure a class of 70 cadets. (As you can see, the H.I.S.D. law enforcement classes should reduce this number considerably.)

I want to assure you of our continued support and assistance in your endeavors.

Sincerely,

H.D. Caldwell  
Chief of Police



(Name and Title of Contracting Officer)



## APPENDIX II

FORMAT FOR ABSTRACT

## ABSTRACT

Title of Program or Project: Law Enforcement & Criminal Justice  
Beginning Date: April 1, 1978 Ending Date: June 30, 1980 Expenditures: \$142,476.00  
Contact Person: B. L. McLendon Organization: Houston Independent School  
Deputy Superintendent District  
Title of Contact Person: Occupational & Cont. Ed. Telephone Number: 713-623-5434

NEED

The expansion of the population and area of Houston has created a need to expand the law enforcement staff, plus the need to replace retirees and natural attrition. The Harris County Sheriff's Dept., Probation Dept., incorporate villages, county and municipal courts all have critical needs for employees with related knowledge and skills. The Houston Police Dept. currently is in need for 350-400 cadets per year. Recruiting is nation-wide at the present time with very limited success.

OBJECTIVES

The Houston Independent School District would develop a positive attitude toward law enforcement and criminal justice procedures in the secondary schools and provide the necessary technical knowledge, skills and physical development to meet the requirements of employment in law enforcement or related criminal justice careers.

PROCEDURES

The appropriate staff and instructional materials would be developed and assembled for 9th and/or 10th grade students to explore, receive an overview and understanding of the Public Service Cluster of occupations with special emphasis on law enforcement and criminal justice procedures. Eleventh graders would receive skill development and technical knowledge to develop entry level skills prior to serving an internship during their senior year.

POTENTIAL UTILIZATION OF RESULTS

This model would be transferable to any metropolitan area when the local school system and the government official choose to coordinate resources to prepare young people for a career in the critical short area of law enforcement.



## STATEMENT OF NEEDS

In a large urban area such as Houston there is a constant need for qualified employees to fill jobs in all segments of business and industry plus the many positions in public services of local, state and federal governmental agencies,

To date very little has been done to address the preparation of young people for the public service occupations, especially in the area of law enforcement and Criminal Justice. High school graduates do not seek employment or continue educational preparation in this field primarily because of:

- (1) Lack of knowledge with reference to job opportunities.
- (2) Qualifications and educational preparation.
- (3) Working conditions.
- (4) Poor public image and understanding.
- (5) Earning capacity and career advancement opportunities.

This area is even more critical when reviewing the number of interested and qualified minority and female applicants. The HISD student population being approximately 40% anglo, 40% black and 20% mexican/american, can address this need through this project.

The City of Houston through the Mayor and the Chief of Police have identified a critical shortage and need for law enforcement personnel which will exceed the out-put of HISD for many years in the future. This does not include related occupations and similar Harris County and incorporate village needs.



## OBJECTIVES

Through the structure of occupational instructional units (Grades 9 thru 12) provide the appropriate information and training through a qualified and experienced staff for graduates to be employed in the field of Law enforcement and Criminal Justice or continue their education in this field.

To accomplish this goal it will be necessary to incorporate a thorough understanding of law enforcement and the Criminal Justice system so that the present image can be changed especially with minority students and adults.

The education and training at the secondary level would be articulated with post-secondary Houston Community College and Sam Houston State University for students who might proceed beyond entry level preparation.

By using MFD occupational funded instructional staff for the first phase of Exploration of the Public Service Cluster with emphasis on Law Enforcement and Criminal Justice (9th and/or 10th graders) then proceeding to pre-employment instructional units for 11th graders and advanced pre-employment or Cooperative (specialized) training for Seniors. This would allow implementation at a minimum cost with continuation assured if the project accomplishes the success anticipated.



## RESULTS TO BE PRODUCED

Graduates of this training program will have a thorough exposure to the different occupations in public service with special emphasis on Law enforcement and Criminal Justice. It is anticipated and expected that the peers of the students enrolled will have a better understanding and respect for Law enforcement and the laws of our country through association and contact. Completers will possess the skills and knowledge to seek entry level employment in this and related occupations or proceed to a high level of academic education with a better understanding and preparation for achievement.

With involvement and planning of the Government officials, Houston Community College and universities from the beginning, there should be very little duplication of education and preparation in pursuing a career in Law enforcement and Criminal Justice.



## PROCEDURE

Through the use of resource persons and a formal advisory committee, immediate steps will be initiated to accomplish the following items over a three year period:

- (1) Seek funds to build a permanent campus to house a magnet school for Law Enforcement and Criminal Justice. This structure would house evening adult classes for Police Science (assoc. degree) plus college credit courses for Senior High school students who are eligible.
- (2) Identify an instructional staff who meet TEA qualifications and guidelines to be reimbursed as occupational funded MFD units.
- (3) Provide in-service training as needed for teaching and curriculum modification as needed through consultants or other resources (HISD Staff Development, TEA Consultant, Teacher training institutions, Region IV, etc.)
- (4) Offer instruction in Fall, 1978, on three (3) Senior High campuses (diversified ethnic structure) at the 10th grade level. Phase I instruction would consist of Exploration Public Service Cluster with these three instructors being funded under occupational orientation. (Units have been requested through the annual application for vocational units).
- (5) Obtain commercial instructional materials available (text, study guides, audio visual programs, etc.).
- (6) Modify and adapt materials to the appropriate learning levels of students and with high interest impact. Special emphasis will be given to a competency based course of study with expected student learner outcomes.
- (7) Phase II of the instructional program would be the eleventh (11th) grade component which would offer completers of Phase I an opportunity to enroll in the pre-employment (3 hour cluster) class to develop the technical knowledge and skills required for entry level employment. This would include but not limited to a planned sequence of classroom instruction and laboratory experiences designed to prepare a student to function as one or more of the following: (1) a generalist in any law enforcement agency concerned with patrol and investigative activities, traffic control, initial contact with the public such as obtaining information, preparing reports, and testifying in court; (2) an evidence technician operating in a crime laboratory or mobile unit concerned with the collection, preparation, and transportation of physical evidence--including the use of skills in photography and report writing; and (3) a technician--



## PROCEDURE

PAGE #2

primarily concerned with delinquency or crime prevention--who may be employed by a police agency, juvenile court, or correctional institution to (a) carry out responsibilities which may include investigation and referral of dependent-neglected children as well as delinquents and youth offenders, (b) supervise persons on probation, or provide rehabilitative services to offenders.

- (8 ) Phase III would be a continuation of Phase II with the opportunity for students to internship on the job while enrolled as Senior. Senior students would also have the choice of enrolling in college credit courses before graduation where there is a desire and the schedule permits. Students who have not reached their 19th birthday could continue an associate degree with HCC if they desire.

Since this program would procede one grade level each year it would be necessary to repeat the activities mentioned in items 2,3, 5, & 6, throughout the duration of this project.

The project director would be involved in the planning and design of an appropriate facility through the use of advisors and TEA officials to house the educational component to meet the objectives and goals of this project.

The Houston Police Dept. has committed the use of it's facilities and resources for educational and training as needed until a permanent structure can be acquired. This will assure the appropriate, high quality training throughout this innovative pilot project.



## UTILIZATION OF RESULTS

All or any part of this program could be adapted to a secondary school (grades 9-12) where employment opportunities exist for 20 or more graduates per year. Several public schools offer parts of a similar course but not with the depth and intensity as recommended in this project.

This project will also utilize extensive involvement from the public sector (local, state, or federal) in planning and the delivery of instruction. This activity will be charted and evaluated throughout the project.



## FACILITIES, EQUIPMENT, MATERIAL AND SUPPLIES

The HISD will house the staff requested in this project and furnish the office space and furniture needed. Plans have been initiated to build a facility to accommodate approximately 800 students, grade 9 thru 12, in the magnet school of Law Enforcement and Criminal Justice.

During the interim period three (3) Senior High campuses with a different ethnic structure will be used to implement class starting in the fall of 1978, with 10th grade students. Appropriate lab space will be designated in conjunction with the use of the Houston Police Academy facilities being used as needed for specialized instruction.



### Evaluation Plan

Instruments will be developed to determine a comparison in knowledge and attitude of

- 1) Enrolled students at beginning and end of first years training.
- 2) Enrolled students to other students on same campus.
- 3) Enrolled students to ther students on a different campus.

Students enrolled will be required to master 70% or more of program, the competency and learners outcomes as developed and recommended by the instructional advisory committee.

Program standards will be designed to meet minimum requirements of the police cadet for the City of Houston.

### Consultants

Consultants will be used as needed with expertise in the appropriate technical or specialized area.



## APPENDIX III

FORMAT FOR BUDGET SUMMARY

## BUDGET SUMMARY

Title of Program or Project: Law Enforcement & Criminal JusticeApplicant Organization: Houston Independent School District County-District Number: 101-912Beginning Date: April 1, 1978 Ending Date: June 30, 1980Funding Period Covered by This Budget\*: April 1, 1978 to June 30, 1978

<u>Purpose of Expenditure</u>	<u>TEA Expenditure Code</u>	<u>Applicant's Expenditure Code</u>	<u>Amount</u>
Salaries	411		\$12,600
Fringe Benefits	411		189
Travel	420		3,900
Rental of Space	430		----
Supplies	450		21,150
Maintenance and Repair of Equipment	470		----
Purchase of Equipment	480		----
Rental of Equipment	482		120
Other	490		2,600
Indirect Costs	496		2,109
		TOTAL	\$42,668

\*When a project or program is funded during more than one federal fiscal year, a separate budget must be prepared for each year in which the activities will occur. For example, a project beginning March 1, 1978, and ending January 31, 1979, would require two budgets; one budget for the period March 1, 1978, through June 30, 1978, and a second budget for the period July 1, 1978, through January 31, 1979.



## APPENDIX III

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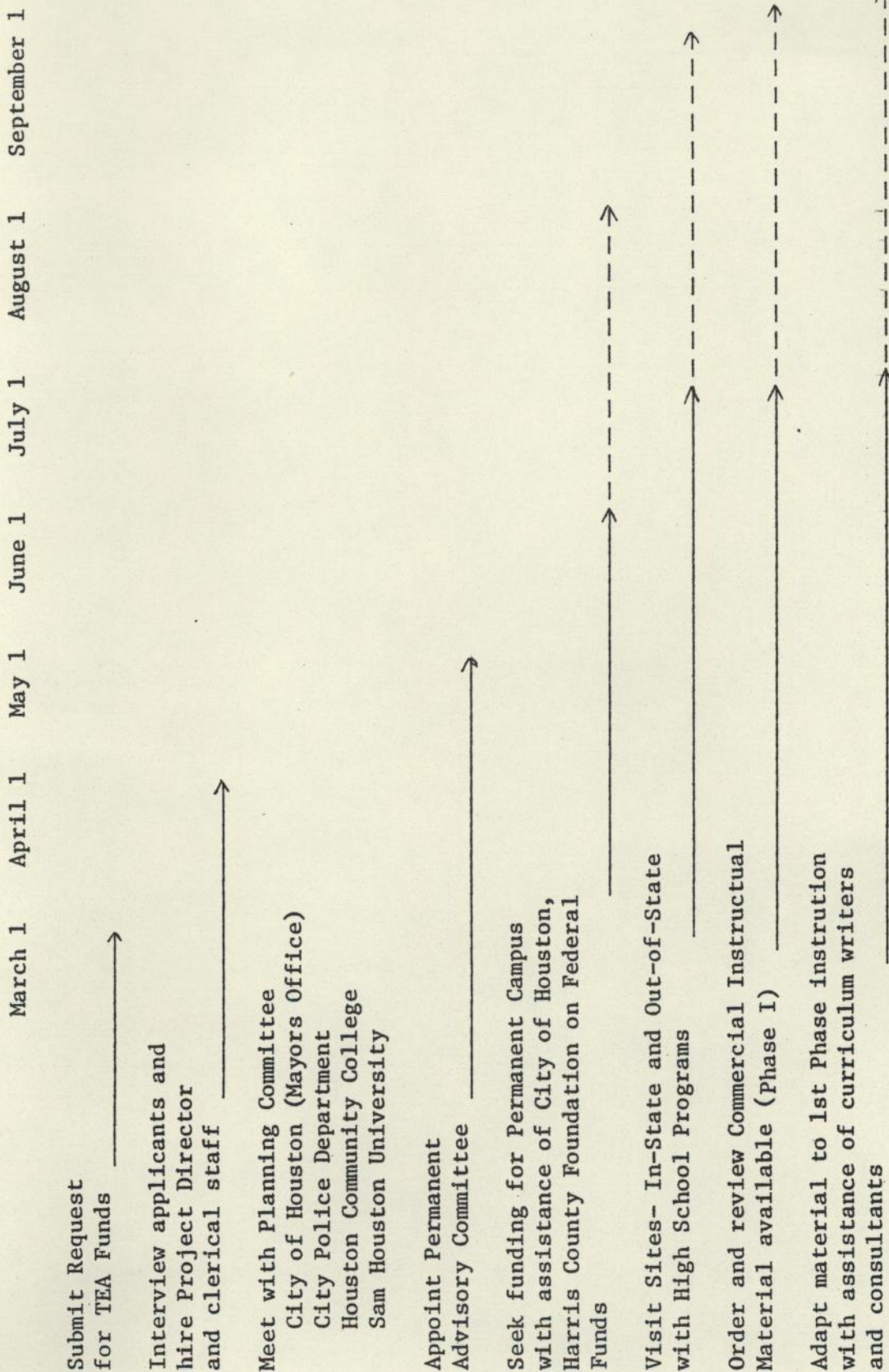
## BUDGET SUMMARY

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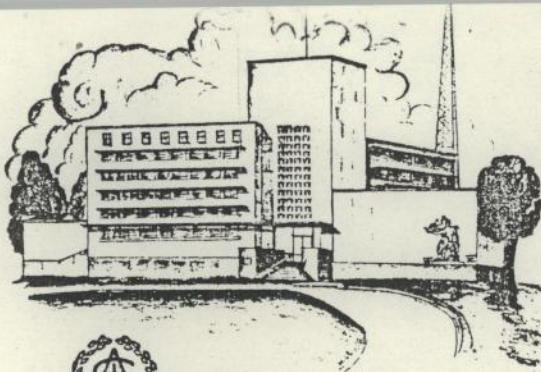
<u>Purpose of Expenditure</u>	<u>TEA Expenditure Code</u>	<u>Applicant's Expenditure Code</u>	<u>Amount</u>
Salaries	411		\$34,200
Fringe Benefits	411		777
Travel	420		1,900
Rental of Space	430		
Supplies	450		7,700
Maintenance and Repair of Equipment	470		
Purchase of Equipment	480		
Rental of Equipment	482		360
Other	490		2,500
Indirect Costs	496		2,467
		TOTAL	\$ 49,904

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HARRY CALDWELL  
CHIEF OF POLICE

# POLICE DEPARTMENT

61 RIESNER STREET  
HOUSTON, TEXAS 77002

TELEPHONE (713) 222-3011 • RADIO KKD 490 • TELETYPE 1 713 571 1012

January 23, 1978

RECEIVED  
FEB 20 1978

HOUSTON INDEPENDENT SCHOOL DISTRICT  
OCCUPATIONAL & CONTINUING  
EDUCATIONAL DEPARTMENT

B.L. McLendon  
Deputy Superintendent  
Houston Independent School District  
3830 Richmond  
Houston, Texas 77027

Dear Mr. McLendon:

As per your request, please find the following statistics regarding the Houston Police Department's manpower shortages:

- (1) Beginning January 3, 1977, the manpower strength of the Houston Police Department was 2720 classified personnel. We were policing approximately 507 square miles.
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I want to assure you of our continued support and assistance in your endeavors.

Sincerely,

H.D. Caldwell  
Chief of Police



## POLICE SCIENCE (POS)

The curriculum leading to the Associate in Applied Science Degree in Police Science is designed to meet the needs of persons seeking employment with public or private agencies concerned with social welfare, public safety, crime prevention, and/or the apprehension and rehabilitation of criminals. Such training often leads to favorable consideration for promotions in the police service.

### Freshman Year

First Semester		Second Semester	
Course Number	Semester Hours	Course Number	Semester Hours
ENG 1301 Intro to English Comp	3	ENG 1302 English Comp	3
PSY 1301 Intro. to Psychology	3	SPE 1301 Fund of Speech	3
*POS 1301 Intro to Law Enforcement	3	SOC 1301 Intro to Sociology	3
*POS 1302 Legal Aspects of Law Enforcement	3	POS 1311 Traffic Planning and Management	3
POS 1303 Patrol Administration	3	POS 1312 Administration of Law	3
	<hr/> 15		<hr/> 15

### Sophomore Year

First Semester		Second Semester	
Course Number	Semester Hours	Course Number	Semester Hours
GOV 2311 American Government	3	GOV 2312 American Government	3
SOC 2321 Penology	3	SOC 2322 Criminology	3
*POS 2301 Police Role in Crime and Delinquency	3	*POS 2311 Police Administration	3
*POS 2302 Police Community Relations	3	*POS 2312 Criminal Evidence and Procedure	3
*POS 2303 Criminal Investigation	3	Approved Elective	3
Approved Elective	3		<hr/> 15
	<hr/> 18		

\*Designated as Core Curriculum by the Texas Commission on Law Enforcement Officer Standards and Education.

**POS 1301 Introduction to Law Enforcement.** History, development and philosophy of law enforcement in a democratic society; introduction to agencies involved in the administration of criminal justice; career orientation. Credit: 3 semester hours (3 hours lecture).

**POS 1302 Legal Aspects of Law Enforcement.** History and philosophy of modern criminal law, including the structure, definition and application of statutes and leading case law; the elements of crimes and penalties; general provisions of the Penal Code. Credit: 3 semester hours (3 hours lecture).

**POS 1303 Patrol Administration.** The responsibilities, techniques, methods, and line activities of patrol operations in law enforcement agencies with emphasis on the patrol function as it pertains to crime prevention, repression and regulation. Credit: 3 semester hours (3 hours lecture).

**POS 1311 Traffic Planning and Management.** A background in detail of the basic provisions of traffic laws, enforcement tactics, traffic direction and control, engineering planning designs and controls, accident investigation. Credit: 3 semester hours (3 hours lecture).

**POS 1312 Administration of Law.** The court systems: principles of constitutional, federal, state and civil laws as they apply to and affect law enforcement. Mock investigations and procedures from incident to final court disposition. Credit: 3 semester hours (3 hours lecture).



**POS 2301 Police Role in Crime and Delinquency.** Study of deviant behavior and current criminological theories; with emphasis on police applications; crime prevention/juvenile crime. Credit: 3 semester hours (3 hours lecture).

**POS 2302 Police-Community Relations.** The role of the individual officer in achieving and maintaining positive public response; intergroup relations and public information. Credit: 3 semester hours (3 hours lecture).

**POS 2303 Criminal Investigation.** Introduction to the fundamentals of criminal investigation, including theory and history, conduct at crime scenes, collection and preservation of evidence. Credit: 3 semester hours (3 hours lecture).

**POS 2311 Police Administration.** Principles of organization and management as applied to law enforcement agencies; introduction to concepts of organizational behavior. Credit: 3 semester hours (3 hours lecture).

**POS 2312 Criminal Procedure and Evidence.** Introduction to the rules governing the admissibility of evidence and types of evidence; criminal procedure in various courts, review of the Texas Code of Criminal Procedure, including laws of arrest, search and seizure, and leading case law on each topic. Credit: 3 semester hours (3 hours lecture).

In lieu of other electives, students desiring additional work experience may take up to (6) hours of cooperative education courses as electives.

### **SUGGESTED ELECTIVES**

**POS 1304 Jail Operation and Management.** The operation and management of penal institution is presented with the rationale for the existence of said penal institution. An opportunity to acquaint the student with the basic concepts of penology as they apply to today's Criminal Justice Official. Credit: 3 semester hours (3 hours lecture).

**POS 1305 Probation and Parole.** Introduction to the many faceted subject of criminal correction. A survey course to expose the student to the historical development of this integral part of today's Criminal Justice System. Credit: 3 semester hours (3 hours lecture).

**POS 2305 Traffic Law.** Knowledge of basic principles of traffic control, traffic court procedures in the context of Texas traffic laws. Study of the professional approach in dealing with traffic law violators, and the role in accident prevention and investigation. Credit: 3 semester hours (3 hours lecture).



September 28, 1978

HISD  
Magnet School  
for Criminal  
Justice

Sppeerintendent Billy R. Reagan  
Houston Independent School District  
3830 Richmond Avenue  
Houston, Texas 77027

Dear Sppeerintendent Reagan:

Thank you for your recent letter of September 18th regarding the Magnet School for Criminal Justice.

I appreciate your informing me about the development of this special school for those students interested in pursuing a career in law enforcement and criminal justice. However, the law will not allow me to serve on your advisory board. Members of Congress may not act, with or without compensation, as an agent or attorney for another before Federal agencies, commissions or courts, concerning matters affecting the U.S. Government, other than in the proper discharge of their official duties. Although I cannot fully anticipate what might be required of me as a member of your advisory board, I would not want to be in a position where there might be the slightest possibility that I would be infringing upon the spirit of the law.

As the Member of Congress for the 18th Congressional District of Texas, I do not want you to hesitate to bring to my attention any problems you encounter in the administration of this, or any other, federally supported program.

Again, thank you for inviting me to serve on your advisory board. I look forward to hearing the progress in the development of this new educational program.

Sincerely,

BARBARA JORDAN  
Member of Congress

BJ/dt



SEP 25 1978  
**Houston Independent School District**

3830 RICHMOND AVENUE • HOUSTON, TEXAS 77027  
AREA CODE (713) 623-5011



September 18, 1978

SEP 21 1978  
DST

Congresswoman Barbara Jordan  
Federal Building  
515 Rusk  
Houston, TX 77002

Dear Congresswoman Jordan:

The Houston Independent School District, in cooperation with the government, business, and community leaders of the Houston area, is in the process of developing a training program for high school students interested in pursuing a career in law enforcement or criminal justice.

Because this is the only program of its kind to serve senior high school students, we need individuals with expertise to assist us in an advisory capacity as we initiate this program on three campuses in the fall of 1978.

The Houston Independent School District has received a three year grant from the Texas Education Agency to assist financially with the development of this program. It will operate with allocated teaching units under the Occupational and Continuing Education Division.

We anticipate that this program will develop into a magnet school with its own campus. Your assistance will be invaluable as we move forward in this endeavor.

Mrs. Donna Broussard has been chosen to direct this program under the supervision of Mr. B. L. McLendon, Deputy Superintendent for Occupational and Continuing Education.

Your willingness to assist us will be appreciated. You may inform me at 623-5581 or Mr. McLendon at 623-5434 of your availability.

Sincerely,

*Billy R. Reagan*  
Billy R. Reagan  
General Superintendent

BBR/j/d

cc: Joseph T. Angle  
B. L. McLendon  
Donna Broussard

*Advisory Committee -  
meet periodically to give  
direction; curriculum dev  
subcommittees*

*Planning Grant from TEA  
part of it is fed money*